NSW Health

Salary packaging changes

For non-clinical support staff transitioning to HealthShare NSW

What is changing?

When you transition to HealthShare NSW, your salary packaging provider will change from Smartsalary to SalaryPackagingPLUS.

When will the change take place?

Changes will happen automatically when you transition to HealthShare NSW.

What do I need to do?

Your salary packaging arrangements will automatically transfer from Smartsalary to SalaryPackagingPLUS. Please check your first payslip for your first fortnight of pay to ensure everything is correct. Salary packaging deductions are at the bottom right.

How will I access my SalaryPackagingPLUS account?

After you transition, SalaryPackagingPLUS will send you a confirmation email which will show you how to access your new account in the MySalPack portal.

What should I do if my salary packaging deduction or pay looks incorrect?

You will **not receive your salary packaging benefit deduction in your first pay** with HealthShare NSW. Your deduction will appear in your first full fortnight of pay with HealthShare NSW. Your salary packaging benefit will be recalculated across the FBT year.

If you have questions about your salary packaging payment, please contact SalaryPackagingPLUS on 1300 402 523.

If you have questions about your pay, please speak with your manager or call the HealthShare NSW Customer Experience team on 1300 679 367, option 9.

Will I be charged to change to SalaryPackagingPLUS?

There are no charges to change to SalaryPackagingPLUS.

Where will my salary deductions be paid to?

Your deductions will be paid into the same bank account as they are currently.

What if my personal or banking details have changed?

SalaryPackagingPLUS will issue instructions how to update your personal or banking details.

I have recently applied to salary package. Who have I been set up with?

If you are unsure who your provider is, please contact Smartsalary on 1300 476 278.

What personal data or information will SalaryPackagingPLUS be given?

If you have questions about your personal data or information being transitioned, please contact your existing provider, Smartsalary, on 1300 476 278.

NSW GOVERNMENT

What happens to my Entertainment, Meal and Living Expenses (EML) or Meal Entertainment Card/s?

There will be no changes to your EML or Meal Entertainment Cards. They will transfer automatically to SalaryPackagingPLUS and your deduction/s will be loaded onto the card/s as usual.

What should I do if I have claims to submit?

Please submit them to SalaryPackagingPLUS via the MySalPack portal **after** your first pay with HealthShare NSW.

How do I check my salary packaging arrangements after transition?

On transition day you will be emailed login details to the MySalPack portal. This is your online portal which enables you to manage your salary packaging arrangements. You can view your balances, claim meal entertainment, submit evidence requirements, and more. There is also an app you can download.

What will happen to my novated lease?

You will need to arrange a new Deed of Novation. To avoid falling behind in lease payments, you must contact your novated lease provider as soon as you receive formal confirmation that you are transitioning to HealthShare NSW. Arranging a Deed of Novation can take several weeks to complete. More information is available in the Lease Administrator Change Information Sheet.

What if I have questions about salary packaging?

For help before you transition, please contact Smart on 1300 476 278. For help after you transition, please contact SalaryPackagingPLUS on 1300 402 523.

Interested in salary packaging?

If you are not currently salary packaging and would like to start, you can book an application call with a SalaryPackagingPLUS consultant on 1300 402 523.

More information

You can visit www.salarypackagingplus/nswhealth.com.au, call the dedicated NSW Health help line on 1300 402 523, or scan the QR code below:

NSW Health

Novated lease changes

For non-clinical support staff transitioning to HealthShare NSW

What is changing

When you transition to HealthShare NSW, the company who administers your novated lease will change from SmartSalary to Salary Packaging PLUS.

What isn't changing

Who your lease is with. It will still be with Maxxia, Smartleasing or LeasePLUS.

What you need to do

You will need to arrange a new Deed of Novation. To avoid falling behind in lease payments, you must contact your novated lease provider as soon as you receive formal confirmation that you are transitioning to HealthShare NSW. Arranging a Deed of Novation can take several weeks to complete.

When you need to arrange a new Deed of Novation

To avoid falling behind in lease payments, it is crucial that you arrange a new Deed of Novation as soon **as you receive formal confirmation that you are transitioning** to HealthShare NSW. Arranging a new Deed of Novation can take several weeks to complete.

What happens if you don't arrange a new Deed of Novation

If you do not contact your lease provider to arrange a new Deed of Novation, **your lease payments will stop being made, which may result in your lease being cancelled.**

Charges for a new Deed of Novation

There are no charges to arrange a new Deed of Novation.

What to do if you have recently applied for a lease

Please contact your lease provider and tell them you are transitioning to HealthShare NSW.

If you have questions about your current lease

Please contact your lease provider. This may be Smartleasing (1300 476 278) or Maxxia (1300 132 132) or LeasePLUS (1300 13 13 16).

If you are interested in starting a lease

Please contact Smartleasing (calculator.smartleasing.com.au/nswhealth or 1300 476 278), Maxxia (maxxia.com.au or 1300 132 132) or LeasePLUS (leaseplus.com.au or 1300 13 13 16).

Information for Electric Plug-in Hybrid Electric Vehicle (PHEV) owners

The Australian Taxation Office (ATO) has removed the Fringe Benefit Tax (FBT) exemption on Plug-in Hybrid Electric Vehicles (PHEVs) from 1 April 2025. Your lease provider should have already sent you information about this. If not, please contact them as soon as possible.